

Mid-Atlantic District Church of the Nazarene
Approval Form for Assistants and Associates in the
Local Church by the District Superintendent

160.1 All local paid or unpaid associates who provide specialized ministry within the context of the local church and enter into a relationship of vocational ministry within the church, including directors of childcare/schools (birth through secondary), shall be elected by the church board, having been nominated by the pastor. All nominations must have prior approval in writing by the district superintendent, who shall respond within 15 days after receipt of the request.

160.2 The employment of such associates shall be for no more than one year and may be renewed upon recommendation of the pastor with the *written approval of the district superintendent* and the favorable vote of the church board. The pastor shall be responsible to conduct an annual review of each staff member. The pastor, in consultation with the church board, may make recommendations for staff development or modifications in job description as indicated by the review. The dismissal of all local associates prior to the end of the employment term (end of fiscal church year) must be by recommendation of the pastor, *approval of the district superintendent*, and the majority vote of the church board. Notification of dismissal or nonrenewal must be given in writing not less than 30 days prior to the termination of employment. [Italics added]

MANUAL, 2013-2017

ANNUAL REQUEST FOR APPROVAL

THIS IS TO REQUEST THE APPROVAL FOR OR RENEWAL OF APPROVAL FOR:

_____ (Name)
TO SERVE AS _____

FOR THE _____ CHURCH OF THE NAZARENE

FOR THE 2017 ASSEMBLY YEAR

CHURCH'S ADDRESS _____

CITY _____ STATE _____ ZIP _____

Approved by the Church Board, (date) _____

Signed by Pastor _____
(Signature – not typed)

Signed by Church Board Secretary _____
(Signature – not typed)

We are current on WEF & Funding the Mission allocations as of the approval date above.

We are NOT current on WEF & Funding the Mission allocations as of the approval date above.

Please send this request to
Mid-Atlantic District Church of the Nazarene
108 Central Avenue, Glen Burnie, MD 21061
manazoffice@gmail.com

I HEREBY APPROVE THE ABOVE NAMED PERSON TO SERVE IN THE STATED POSITION

Signed _____
David W. Bowser, *District Superintendent*